

CORY ZION CHURCH

FACILITY USE GUIDELINES

Cory Zion Church is fortunate to own facilities that we see as a valuable tool to manage and use as part of our ministry and mission. These guidelines are intended to provide clarity for current individual active members, inactive members, non-members, and community organizations who desire to use our facilities, grounds, and/or equipment for activities and functions. We expect all individuals and community organizations who wish to use our facilities to do in such a way that respectfully reflects our values/Biblical value. (See Cory Zion Church Belief Statement provided) Usage for or promotion of any ideals or events that do not reflect the values of our church congregation are restricted. As such, approval for usage for any and all functions are subject to decision by our ruling body of deacons and trustees.

Following is a list of general provisions that must be accepted in regards to building/kitchen usage, on-site structures, usage fees, and liabilities. **Please review before initialing each section and signing the document to verify that all sections are understood and accepted.**

GENERAL PROVISIONS

- Reservations must be made thru and confirmed by Facilities Reservation Coordinator (FRC), have Facility Use Agreement signed, and usage fees/deposits paid prior to use of facilities/equipment.
- Reservations are made on first come, first serve basis with priority given to church activities, small groups/classes, and youth/children's events. FRC will communicate scheduling conflict resolutions.
- The possession and/or use of alcohol, recreational drugs/intoxicants, and tobacco/vaping products are strictly prohibited on premises (including campus and buildings). Gambling or any other activities not consistent with values of Cory Zion Church are also strictly prohibited.
- All individual/organizational events must have at least one adult active member present during activity for supervision and questions/answers.
- The use of the buildings/grounds will be confined to areas designated in Usage Agreement
- Individuals/Organizations who use the facilities accept all responsibility for injuries, damages, or loss of property on church campus by all parties participating in a program or to any person attending such program or event and **agrees to release Cory Zion Church and its members of any and all liability.** Proof of insurance may be requested. This includes buildings, playground, and general campus.
- Individuals/Organizations accept all liabilities for any additional recreational equipment brought in by outside entity (i.e. bounce house, barbecue grills/tanks, etc)
- Any damaged equipment, church structures, or facilities will be replaced, repaired or paid for by user.
- User understands that failure to comply with any and all guidelines can result in immediate termination of event with no refunds as well as possible future denial of use of facilities.

GENERAL EQUIPMENT/STRUCTURES POLICIES – FOR ALL AREAS

- Pews in worship auditorium may not be unattached or moved without permission from trustee
- Tables, chairs, vehicles, equipment, unattached structures may not be removed from church premises for any reason without permission. Tables/chairs are designed for indoor use. Any outdoor usage resulting in damage or injury are the responsibility of signed user.
- If church sound equipment or other technology is necessary to be used in any building, only a trained active member of the church is permitted to operate equipment and said person will be supplied by FRC. (Exceptions must be approved by deacon/trustee and may require additional deposit up to \$500.). All technology and sound equipment is restricted to facility and ministry areas.

- Any technology, equipment, or tables/chairs brought in by user is under sole responsibility of user. Cory Zion Church and its members are not responsible for damage or injury resulting to or from them.
- NO ATTACHED CHURCH STRUCTURES ARE TO BE MOVED WITHOUT PERMISSION – (i.e. cross, speakers/monitors/cables, pictures/memory tree, décor, etc.) If permission is given they must be put back in proper place undamaged.
- Piano, organ, pulpit, other heavy equipment in either building cannot be moved without permission. If permission given, user accepts all liabilities for damage to equipment or injuries to persons.
- Unattached stage items (microphones/stands, communion table, chairs, candles, etc can be moved but must be put back in original positions upon completion.
- No signs, displays, materials may be attached to or nailed to walls, ceiling tiles, or woodwork. No tape is to be used on painted areas. All signs, displays, and materials must be removed upon completion.
- All tables/chairs/structures/equipment/ must be put away or put back in original places upon completion.
- Basketball goal left in location. Cory Zion Church not liable for injuries to persons/children playing. User accepts liabilities for injuries/damage if used

FAMILY LIFE CENTER AND KITCHEN USAGE GUIDELINES

- Only the kitchen/equipment in the Family Life Center is permitted to be used. Must be approved by FRC.
- Outside organizations or non-members using kitchen must have active member representative present unless otherwise agreed upon by FRC/Deacon/Trustee
- Use of Family Life Center includes kitchen area but NOT youth room upstairs unless permission given by FRC/Deacon/Trustee
- All children under 18 must be monitored by adult
- Keep upstairs usage to minimum. Anyone using stairs does so at own risk. Cory Zion Church not responsible for falls/injuries using stairs or building in general.
- Make sure all windows/doors closed on completion. Garage door must be locked.
- All signs/décor removed upon completion
- Following general kitchen checklist to be followed:

(Please check or initial each)

- Tables/chairs must be returned to original location
- All trash cans emptied and trash thrown in dumpster behind church
- Items put in refrigerator must have a name on it and be labeled/dated. Discard unwanted items.
- Kitchen area must be left in organized manner, stoves, appliances cleaned/organized
- Bathrooms must be left in organized manner (counters cleaned off, toilets flushed, lights out, etc)
- Utensils, trays, silverware, pots/pans must be washed, dried, and returned to designated area
- Stove dials must be in "OFF" positions. Do NOT unplug or turn off refrigerator. Refrigerator doors shut.
- Dirty dish cloths/towels should be hung on rack to dry
- Roll up window in kitchen MUST be shut on completion
- All doors to kitchen, bathrooms, and to upstairs youth room MUST be closed. They operate on different heating/cooling system and failure to close results in increased utility costs. Your cooperation is appreciated.

CORY ZION CHURCH

FACILITY USE FEES

PLEASE READ AND CONFIRM

- All reservation requests are made verbally or in writing thru Facilities Reservation Coordinator (FRC).
- Reservations are made on first come, first serve basis with priority given to church activities, small groups/classes, and youth/children's events. FRC will communicate scheduling conflict resolutions.
- Reservations are not considered secured until fee has been collected. FRC/Trustee/Deacon has discretion to determine how soon fee should be collected after building reservation is requested. (This is in case another request is made for same facility for same time/same day. If fee not collected in adequate time frame by first requester then facility is available for second requester.)
- If audio/visual equipment usage is needed it is mandatory that a trained active member/attender approved by trustees operate the system. Exceptions MUST be approved by FRC/Trustee/Deacon. FRC will contact sound equipment operator. **(Any non-member operating system could be subject to up to additional \$500 deposit to cover cost of sound engineer should one be needed to make corrections to system after event.)**

ACTIVE MEMBERS/IMMEDIATE DIRECT FAMILY MEMBER/REGULAR ATTENDEE (Individual usage)

- No facility use fee is required (see exception below) but a freewill love offering is encouraged to help offset operating costs of utilities, etc.
- If member is not familiar with, trained, or at liberty to operate audio/visual equipment then a \$50 fee is required to have one come in to operate.
- Will act as own on-site church representative and accept responsibility for supervisory roles

INACTIVE MEMBERS/NON-MEMBERS (Individual usage)

- Use of facilities by non-members will determined at discretion of FRC/Trustee/Deacon
- An active church member/attender representative must be on site during event
- Usage for or promotion of any ideals or events that do not reflect the values of our church congregation are restricted
- Reservations must be made to FRC in advance. Usage of playground equipment is permitted
- For the time being all private parties/uses are on a free will donation basis unless use of audio equipment is necessary. A mandatory \$50 fee required for use of sound engineer. Must be operated by church member only.
- Use of building for funeral is free but sound engineer must still be from church.
- Reservations can be for:
 - CHURCH AUDITORIUM ONLY
 - FAMILY LIFE CENTER (Multi-Purpose Building)
 - CHURCH AUDITORIUM AND FAMILY LIFE CENTER TOGETHER

COMMUNITY GROUPS, BUSINESSES, AND ORGANIZATIONS

- Pricing and financial arrangements/fee collection to be determined by FRC/Trustee/Deacon on as needed basis and affected by what services are requested or necessary

CORY ZION CHURCH

FACILITY USE AND LIABILITY AGREEMENT

_____ I wish to use the designated facilities owned and maintained by Cory Zion Church for the purpose of _____

_____ I understand that there is no designated charge for private function unless sound engineer is required (which requires \$50 charge).

_____ I understand that I am legally responsible for all that may occur relative to my activities. I agree to hold Cory Zion Church or its members harmless for any and all claims of any type (damage, injuries, etc) that may result from my or my groups' activities. Specifically, I have read and understand the following:

- **The possession and/or use of alcohol, recreational drugs/intoxicants, and tobacco/vaping products are strictly prohibited on premises (including campus and buildings). Gambling or any other activities not consistent with values of Cory Zion Church are also strictly prohibited.**
- I understand that all activities will be in full compliance with any and all local, state, and federal guidelines including attendance being within fire code restrictions
- I understand and accept that I am solely and fully responsible to ensure that the facility is adequate to engage in my activities safely and in the event that they are not I will refrain from such activities. I understand that Cory Zion Church or its members does not give any assurances, expressed or implied, that my activities will not cause harm to me, my invitees, or any other guests. I understand that this includes the playground area or equipment, parking lot, usage of the stairs in church building or Family Life Center, usage of basketball goal, tables, or chairs, or usage of kitchen equipment including but not limited to stoves, refrigerators, utensils, etc.
- I understand and accept any and all risks associated with my or my group's activities. I understand that Cory Zion Church does not provide any information other than laid out in this agreement regarding associated risks and agree to hold Cory Zion Church or its members harmless for any damage or injury relating to these risks. I agree that it is my sole responsibility to refrain from any activity that compromises safety or increases risks to myself, invitees, and guests.
- I agree to be legally responsible, defend, indemnify, and hold harmless Cory Zion Church, its members or officials for any harm, damage, or injury that may come to me, my invitees, or my guests, directly or indirectly, as a result of our activities or a result of the facilities, grounds, equipment, stairs, or parking lot. I further agree to defend, indemnify, and hold harmless Cory Zion Church, its members, or its officials for any claims, including those resulting from alleged acts of negligence on their part.
- It is my knowing intention to provide Cory Zion Church, members, or officials the broadest protections against lawsuits that are available.

I have read and agree to the above information and acknowledge that I have had an opportunity to ask any questions and received the answers to those questions. If I am signing on behalf of a community group, organization, or business, I certify that I am authorized to agree to the terms and conditions of this agreement on behalf of the organization and its members.

Signed _____ Organization _____ Date _____

Print Name _____

CORY ZION CHURCH **BELIEF STATEMENT**

GOD THE FATHER, SON, and HOLY SPIRIT

We believe in the triune nature of Almighty God (known in Scripture by various names – Yahweh, Jehovah, I AM, etc). By triune nature we mean that, unlike humans, we accept by faith that God exists as 3 distinct persons but as one entity – Father, Son (Jesus), and Holy Spirit. We believe that God is the Creator of all things visible and invisible, that He is still active in the affairs of the world, and desires a personal one-on-one relationship with every human being. We believe His defining nature to be the full and perfect embodiment of love, mercy, grace, and justice.

We believe that Jesus Christ is the Son of God, the one and only Savior, the Eternal Word (John 1:1-14) conceived by the Holy Spirit and that He was born of a virgin, Mary of Nazareth. We believe that He is both fully human and fully divine; Who lived a sinless life; Who suffered and was crucified as an atonement for sin; Who rose again bodily from the dead on the third day; Who ascended into Heaven; and Who will return in victory to rule forever.

We believe in the Holy Spirit who convicts people of sin and of their need for Jesus; Who lives in every Christian; Who helps us in our weakness and intercedes for us in prayer; Who produces fruit(character changes) in our life to make us more like Jesus when we submit our will to His.

THE BIBLE

We believe that the collection of documents testifying to the work of God throughout history and to the life, the teachings, the death, burial, and resurrection of Jesus known as the Holy Bible to be the authoritative Word of God. We believe God inspired the original words of the Scripture thru the minds, mouths, and hands of specially appointed human authors and those original writings were consequently without error. We believe that the Bible is the unchanging and final authority for all matters of faith, truth, morality, and Christian living.

SALVATION

We believe God desires to be in relationship with human beings. We believe every person has an eternal spiritual nature in addition to the temporary physical nature. We believe that humanity, created by God, willfully rebelled against God and, as a result, is guilty of sin (has missed the mark) and without hope apart from Jesus Christ who is the only One who can intercede on our behalf to restore the relationship with between humanity and God the Father. Without restoration, the justice of a Holy and Perfect God leaves no alternative but to eternally separate us from His Presence. To be eternally separated from God is to be in hell. The process of restoration that saves us from the justified wrath of God is referred to as salvation. We believe:

That salvation—the forgiveness of sins—is only by grace through the blood of Jesus Christ and that one receives this saving by putting faith in Christ, repenting of sin, and confessing Jesus as Lord.

We also believe that Jesus commands that every believer who repents and confesses Him as Lord, should be baptized by immersion based on the language and practice of Scripture. This command and practice was confirmed and carried out by His closely trained Apostles (Acts 2:38) and was done almost immediately, or very shortly thereafter, in every detailed conversion experience as stated in the letter of Acts beginning on the Day of Pentecost. The Apostle Paul states clearly in Romans 6 that the reason we do this is to identify with the death, burial, and resurrection of Christ.

We believe that those who have received salvation through faith in Jesus Christ are sent into their communities and the world to proclaim the Gospel, to love one another and others, and serve the world just as Jesus Himself did.

HUMANITY AND RELATIONSHIPS

We believe the Bible teaches that God is the Creator and Sustainer of human life; that God creates each person in His image; and that life is therefore sacred, from conception to death. We believe, as Jesus stated in Mark 10:7-9, that God creates each person as male or female. These two distinct, complementary genders together reflect the “image of God” in humankind; and we believe that each person’s biological gender is an intrinsic, immutable aspect of his or her nature and identity.

Jesus also confirmed in Mark 10:7-9 that God established marriage in the beginning as a lifelong, exclusive relationship between one man and one woman. We believe that He has reserved sexual intimacy as an expression of love and commitment between married couples and that any intimate expression of sexuality outside of Biblical marriage is sin.

We believe that while sexual or other temptations may vary in nature for individuals, if one chooses to be a follower of Jesus, they are called to a life of obedience as Scripture defines it and should abstain from engaging in behavior outside of God's boundaries.

THE CHURCH

We believe in the Church of Jesus Christ, founded on the Day of Pentecost, consisting of all Christians everywhere, and organized into local congregations. The Apostle Peter defined it as being part of a new, holy nation. We believe the Bible teaches that every Christian should be an active member of a local congregation. We believe that Christ is the head of the church and that the overseers (called Elders in Scripture) are responsible for the spiritual protection, instruction, discipline, and restoration of its members.

We believe that the Bible instructs church members to: Meet together regularly for fellowship, worship, teaching, and the Lord's Supper; Use our natural abilities and spiritual gifts to serve one another; Love one another, bear with one another, accept one another, and forgive one another; Seek unity, agreement, and peace with one another; Encourage and build up one another; Bear one another's burdens; Pray for one another; Spur one another to love and good deeds; Submit to the authority of the elders of the church; Support the church financially; Pursue personal holiness and obedience to God's Word; and strive together to fulfill the Great Commission.